



Dear Applicant

Thank you for your interest in joining Norfolk Clubhouse Charity.

## **The Norfolk Clubhouse Charity**

Norfolk Clubhouse is part of a worldwide network of social enterprises that exist to provide positive work and life experiences for individuals 16 years and over, living with and managing long term mental health problems. It seeks to serve the varying communities within Norfolk to provide a sustainable place of belonging based on relationships and go some way to counter the often fragmented nature of existing service provision. It is being established to provide a membership ethos where the enterprise is run by and run for the members with support from paid staff.

## **Our Vision**

To provide positive opportunities for those living with long-term mental health issues in Norfolk to find a place of safety and belonging for life which is empowering and meaningful. To connect aspiration with opportunity.

## **Our Mission**

To deliver these positive opportunities in Norfolk in partnership with local employers and other providers of positive opportunities for education, training and employment. In so doing to promote social justice and cohesion and reduce social isolation.

This is to be articulated through the following four core 'rights'

- A right to a place to come to and belong
- A right to meaningful work and life opportunities
- A right to meaningful relationships
- A right to a place to return

## **Value Base**

- Honesty and integrity in our personal way of being and delivery of services.
- Inclusivity and valuing diversity reflected in our recruitment and make up of volunteers, paid staff and members.
- Trust and responsibility within genuine co-production relationships.

- Holistic in our understanding of connectedness in relationships and delivery of services and support.
- Partnership working and valuing each unique contribution.
- Creativity in our thinking and working.
- Pioneering and outward looking in our search for new and innovative ways of meeting not only need but developing positive potential.

## **Current and future priorities**

- To reduce loneliness and social isolation in Norfolk.
- To promote personal and community connectivity.
- To expand the Clubhouse model of co-production throughout Norfolk.

## **The role of Trustee**

It is the responsibility of the Board of Trustees (management committee) to work with the Chief Executive, staff and members to ensure good governance and the long-term sustainability of the organisation.

The Trustee (management committee member) is appointed for a maximum period of three years. The founding Trustees will be appointed by interview with the founder of the Clubhouse. The founding Trustees will then recruit and appoint subsequent Trustees up to the maximum number of twelve. A staff team will be recruited to run the day to day running of the charity.

We are recruiting Trustees now to set up the Charity. This is a great opportunity to be involved with the social enterprise at its grass roots and to have a key role in developing its work. You will be a valued member of the team and there will be opportunities to develop your own expertise, skills and experience.

## **Trusteeship in general**

The Charity Commission's description is:

*"Trustees have overall control of a charity and are responsible for making sure it's doing what it was set up to do. They may be known by other titles, such as: directors; board members; governors; committee members. Whatever they are called, trustees are the people who lead the charity and decide how it is run."*

Here are a couple of links to the general duties of Trustees:-

Charity Commission (England and Wales): [CC3 – The Essential Trustee](#)

The Foundation for Social Improvement: [The Essential Trustee series](#) (six videos based on CC3)