



## **Vacancies at NORFOLK CLUBHOUSE**

Norfolk Clubhouse is part of a worldwide network of social enterprises that exist to provide positive work and life experiences for individuals 16 years and over, living with and managing long term mental health problems. It seeks to serve the varying communities within Norfolk to provide a sustainable place of belonging based on relationships and go some way to counter the often fragmented nature of existing service provision. It is being established to provide a membership ethos where the enterprise is run by and run for the members with support from paid staff.

### **Join Us!**

We are in the process of registering the charity and seeking passionate and enthusiastic people to become Trustees to provide a strong foundation for the enterprise and a dynamic team to work with members to grow it by connecting aspiration with opportunity.

Of particular interest are those looking for a new challenge with some of the following skills.

- Those with a health and or social care background either as a professional or as someone with lived experience of the systems affecting and impacting on our mental health.
- People with digital, public relations and marketing experience to help raise the profile of the charity and support our use of digital technology to connect with stakeholders and funding organisations.
- Individuals with financial management experience and of funding applications to generate income to promote the ongoing sustainability of the enterprise.
- Human resource and legal experience around contracts, compliance and working in a partnership environment.

No previous Trustee or Board experience is necessary. We wish to hear from a wide range of people with a wide range of skills and life experience. The qualities of passion, commitment and enthusiasm for the enterprise are more important than formal qualifications. Trustees need to be Adults of 18 or over.

## The Commitment

It is the responsibility of the Board (management committee) to work with the Chief Executive, staff and charity members to promote and ensure good governance and the long-term sustainability of the organisation.

Commitment is one day a month (12 days a year) including Management meetings every other month, (6 meetings a year).

The time of day and where they are held is flexible and open to negotiation but ideally will be worked around flexibly to support the Trustees' other needs and life-balance. Meetings could include video conferencing if agreed.

## Benefits

As a trustee you will have:-

- Induction, training & reimbursable expenses
- Opportunities to make strategic decisions and develop new skills
- Opportunities to network with other professionals
- Influence and shape innovative projects
- Opportunities to improve the health and well-being of individuals, families and communities.

## Further information

This link provides an overview of the Norfolk Clubhouse Social Enterprise:-

[norfolk-clubhouse.org](http://norfolk-clubhouse.org)

**Deadline for applications:** Friday 24<sup>th</sup> May 2019

**Interviews:** w/c 10<sup>th</sup> June 2019

**For an application pack:** Access web page [norfolk-clubhouse.org/trustee-pack/](http://norfolk-clubhouse.org/trustee-pack/)

To apply please send a covering letter and a recent C.V. to [info@norfolk-clubhouse.org](mailto:info@norfolk-clubhouse.org)

For an informal chat, contact June Webb, Founder on 07935 072726 or email [info@norfolk-clubhouse.org](mailto:info@norfolk-clubhouse.org)